



# PURCHASE ORDER

**PO Number: 303-1-0550**

Requisition Number: 303-1-01244

**Order Date: 3/9/2021**

**Released**

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,  
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**  
accountspayable@tfc.state.tx.us

**IF INVOICE IS MAILED, DELAYS MAY OCCUR.**

TEXAS FACILITIES COMMISSION  
FISCAL MANAGEMENT / ACCOUNTS PAYABLE  
P.O. BOX 13047 Austin, Texas 78711-3047

## Delivery Location

Bolm Road Warehouse  
6506 Bolm Road  
Austin, TX 78721

**Show numbers on all papers and packages**

## Referenced Source or Vendor

17513864102  
Associates Supply Company, Inc. dba ASCO  
12805 HWY 290 East  
Manor, TX 78653  
Jason Dimitt  
Phone: 512-272-8922, Fax:  
jdimitt@ascoeq.com

Blanket PO for forklift repairs on an as needed basis.

Price as per attached quote

**Description** TFC Contact:  
Kristy Fierro, 512-507-7643

Services performed under this agreement are not considered complete for purposes of payment until TFC, or its authorized designee, inspects and accepts the work performed by the vendor.

## Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
Blanket PO for emergency forklift repairs. Services performed on an as-needed basis. Not to exceed \$5,000.00	1	lot	\$5,000.00	3/9/2021	8/31/2021	\$5,000.00
ASCO Rates for 2021:						
Shop Rate: \$140.00 Per hour						
Field Rate: \$145.00 Per hour						
Crane/Boom/Technical Rate: \$160.00 Per hour						
Mileage to and from job site for field work is billed at \$3.00 Per Mile plus Field Rate for Travel Time						

**NIGP Class:** 929

**NIGP Item:** 47

**Object Class:** 373

**Reimbursement Type:** Not Reimbursable

**Notes:** Costs per vendor e-mail dated 3/2/2021

**Grand Total \$5,000.00**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164  
(The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

<b>Agency</b>	TFC
<b>Fiscal Year</b>	2021
<b>Division</b>	Executive
<b>Program</b>	Surplus Property - Federal/State
<b>Phone</b>	5125077643
<b>Org Code</b>	0330 - State Surplus Property
<b>Type of Purchase/PCC Code</b>	'E' Purchases of commodities/services when the total amount is between \$0.00 - \$5,000.00
<b>Work Order Number</b>	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

**Invoicing Standards**

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable ) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

**FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.**

**TEXAS FACILITIES COMMISSION INTERNAL PURCHASING**

PURCHASER: \_\_\_\_\_

Sastry, Archana - CTCM, CTPM, 5124632743

**(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)**

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)